

Board of Trustees Minutes

City, University of London Students' Union is a registered charity (charity number 1173858) and a company limited by guarantee registered in England and Wales (company number 10834450).

16:30 PM, 25th June 2020 | Meeting held remotely via Microsoft Teams

Members	Initials	Meeting 1 08.10.19	Meeting 2 03.12.19	Meeting 3 04.02.20	Meeting 4 22.04.2020	Meeting 5 25.06.2020
Tuna Kunt (President) (Chair)	KP	✓	✓	✓	✓	✓
Saqlain Riaz (VP Education)	TK	✓	✓	✓	✓	✓
Rania Salim (VP Community and Wellbeing)	NB	✓	✓	✓	✓	✓
Nick Ratcliffe (Lay Trustee and Deputy Chair)	NR	✓	✓	✓	✓	✓
Alan Latham (Lay Trustee)	AL	✓	A	✓	✓	✓
Janet Legrand (Lay Trustee)	JL	✓	A	✓	✓	✓
Clare Searle (Lay Trustee)	CS	✓	✓	A	✓	✓
Rumnique Gill (Lay Trustee)	RG	N/M	N/M	✓	✓	✓
Katherine Higgs (Student Trustee)	KH	✓	A	✓	A	✓
Ghayathri Sivakumar (Student Trustee)	GS	X	✓	✓	A	A

Key: "✓" = Present, "A" = Apologies given, "N/M" = Non-member, "P" = Partial attendance, 'X' = Non-attendance

Included in the circulation	Initials	Reason and Meeting Section
Philip Gilks	PG	Chief Executive (Committee Secretary), All
Margaret O'Donnell	MO	Interim SU Head of Finance and Operations, All
Gabriel Chin	GC	Governance Coordinator, All
Hannah Roberts	HR	Deputy Chief Executive, All
Ruqaiyah Javaid	RJ	Vice-President for Education in-waiting
Shaima Dallali	SD	Vice President for Community & Wellbeing in-waiting

Formal

1. Welcome and Apologies

The chair called the meeting to order at 16:30 PM, 25th June 2020. Introductions were made. Apologies were received from GS. Introductions were made and the Board welcomed the in-waiting Sabbatical officers.

2. Declarations of Interest

There were no new declarations of interest.

3. Minutes

3.1 Minutes of the meeting of the Board of Trustees 22nd April 2020 (Paper: BT1955M)

The Board **approved** the minutes of the meeting held on 22nd April 2020.

3.2 Actions Arising (Paper: BT1956A)

Actions arising from the minutes of the Board held 22nd April 2020 will be discussed at the next meeting.

4. Decisions taken between meetings

None.

5. Items brought forward by the Chair

None.

Coronavirus Update

6. Coronavirus Update (Paper: BT1957)

The Board **noted** the Coronavirus status update.

- PG & HR delivered the paper and informed the Board of a number of changes which had come into effect in the University's approach and position since the submission of the paper.
- The Board commended the Union's work on student feedback, wellbeing, and the Return to City report.

Finance

7. Budget 2020/21 (Paper: BT1958)

The Board **approved** the Union's budget for 2020/21.

- PG & MO'D delivered the paper. Of note, the Union is due to receive a VAT refund of approx. £119,000, which has not been represented in the submitted budget due to uncertainty around the University's expectations for these funds.

8. Financial Guidance Service (Paper: BT1959)

The Board **approved** the release of funds from reserves to support the employment of a 1 year fixed-term financial advice position.

- The recruitment of this post is dependent upon the University's position on hiring in its COVID-19 recovery measures.

Board of Trustees Away Day

9. Away Day (Paper: BT1959)

The Board **noted** the proposed schedule and content for the away day.

Appointments Committee

10. Appointments Committee to be convened (Paper: BT1960)

The Board **approved** the gathering of the appointments committee for the recruitment of a new lay trustee to fill the post of JL, whose term will be coming to an end following this meeting of the Board.

Other

11. Any Other Business

The Chair thanked JL for her contributions to the Board.

APPROVED

The Board thanked TK and RS for their service as sabbatical officers and their service to the Board. Their terms in office will be coming to an end following this meeting, and they will be missed.

The Chair closed the meeting at 17:27 PM.